



### **POSITION INFORMATION**

<b>POSITION NUMBER:</b>	141
<b>POSITION TITLE:</b>	Housekeeper/Room Attendant
<b>POSITION DESCRIPTION</b>	A Housekeeper is primarily responsible for maintaining clean and attractive guest rooms, hallways, and public areas in the hotel, servicing guest rooms daily in accordance with hotel procedures, stocking cart with room supplies, and replacing bed linens and replenishing guest room supplies while following company standards and safety/security procedures. In some instances, this role would also be responsible for conducting 'deep cleaning' activities within the guest room in conjunction with preventative maintenance tasks.
<b>COMPANY TYPE:</b>	Hotel
<b>QUALIFICATIONS:</b>	Cleaning experience, either personal or work related. Positive attitude. Must have strong attention to detail, ability to communicate effectively with guests and team members verbally or in written form, ability to convey information and ideas clearly, ability to evaluate and select among alternative courses of action quickly and accurately, and ability to work well in stressful, high pressure situations.
<b>MINIMUM ENGLISH:</b>	Upper intermediate
<b>WAGE:</b>	\$15 per hour
<b>AVERAGE HOURS:</b>	40
<b>SICK/VACATION DAYS:</b>	None paid
<b>OVERTIME:</b>	Sometimes
<b>FREQUENCY OF PAY:</b>	Biweekly
<b>WORK SCHEDULES:</b>	Monday-Sunday. Generally 7:30am-5pm with 2 days off (days vary).
<b>TRAINING:</b>	2 weeks paid training
<b>APPEARANCE POLICY:</b>	Black shirt provided by employer. You must provide your own black pants, belt, and shoes.
<b>MEAL CONDITIONS:</b>	None provided

### **LOCALE INFORMATION**

<b>LOCATION:</b>	Branson, Missouri
<b>TYPE OF AREA:</b>	town
<b>LOCATION DESCRIPTION:</b>	A safe, quiet tourist town with a population of approx. 10,000 people
<b>WEBSITES:</b>	<a href="http://www.cityofbranson.org">www.cityofbranson.org</a> <a href="http://www.explorebranson.com">www.explorebranson.com</a>
<b>SECOND JOBS:</b>	Good
<b>INTERNET AVAILABILITY:</b>	Housing, Library, Cafes,
<b>PUBLIC TRANSPORT:</b>	None,
<b>TRAVEL TO WORK:</b>	Company-Provided Transportation,

### **HOUSING INFORMATION**

<b>DOES EMPLOYER ARRANGE/ASSIST:</b>	Yes
<b>HOUSING COSTS:</b>	\$100-125 per person per week (estimate)
<b>HOUSING DEPOSIT:</b>	to be determined
<b>HOUSING DETAILS</b>	Shared housing will be arranged. Specific details are not yet available.
<b>HOUSING LOCATION:</b>	Employer will provide AM/PM shuttle between housing and work. Activities, grocery, etc. are within walking/biking distance.

### **ARRIVAL INFORMATION**

<b>EMPLOYER PICK-UP:</b>	No
<b>ARRIVAL AIRPORT:</b>	Springfield-Branson National
<b>ARRIVAL INSTRUCTIONS</b>	Uber and Lyft

### **OTHER NOTES**

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